

Bo of DIR
11-3-2007

2007

Sign-In

11/3/07

<u>Name</u>	<u>Address</u>	<u>Phone</u>
① Bonnie & DANA Briley	4556 California Trail	371-3413
ROSE MIERKE	4512 CALIFORNIA TR	371-2442
Judith Lewis	4531 California Tr.	371-5467
Bernie McHenry	4531 California Tr.	✓
Heleny Hukta	8653 Harbor Dr.	371-5863
Daniel Hobbs	8653 Harbor Dr.	371-5863
Camie Wilson	8649 Harbor DR	371-7798
GLEN CANTARA	8669 HARBOR DR.	(604) 719 6641
Margan Logodjinski	8669 Harbor Dr.	"
BRAD SMITH	8645 Harbor DR.	332 4380.

Minutes

Board of Director Meeting

November 3, 2007

Sunday Harbor Community Association

Call to Order

This meeting was called for the purpose of new and pending business. The meeting was called to order by Vice President Dee Hibbeler at 10:35 am, November 3, 2007, at the Birch Bay Blaine American Legion.

Attendance

Joyce Matlewsky, Director

Shari Kernan Wilder, Director

Dee Hibbeler, Director

Erinn Hudson, Director

Harvey Wilson, Director, excused absence

Approval of Minutes

New Business

Shari Kernan Wilder moved to appoint Erinn Hudson as new secretary to spring term. Seconded. Carried. 4 Aye, 0 Nay.

Shari Kernan Wilder moved to send out a letter to those who have not paid their annual dues and to give them a 30 day time limit to pay. Seconded. Carried. 4 Aye, 0 Nay.

Shari Kernan Wilder moved to send a notice to Collette for her delinquency and to give her a 30 day time limit as well. Seconded. Carried. 4 Aye, 0 Nay.

Joyce Matlewsky moved to discuss the sale of lot 111 with the executive committee. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to ^{approve}~~discuss~~ a new policy for copies of SHCA records at ten cents per page. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to appoint Erinn Hudson as new secretary on the Board of Directors. Seconded. Carried. 4 Aye. 0 Nay.

Joyce Matlewsky moved to have president, Harvey Wilson, appoint a chairman for a new bylaws committee and rewrite new bylaws. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, appoint a chairman for a new parks committee to write out new rules and regulations for park use. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, appoint a chairman for a new finance and budget committee. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, direct the new bylaws committee, and contact the county about laws concerning the clean up of our neighborhood. Seconded. Carried. 4 Aye. 0 Nay.

Meeting Adjourned

Shari Kernan Wilder moved to close the meeting at 11:15 am. Joyce Matlewsky seconded. Motion carried. 4 Aye. 0 Nay.

11/3/07 Report

SUNDAY HARBOR COMMUNITY ASSOCIATION
PO BOX 907
BLAINE, WA 98231

CLIENT NO. - 263850

BRANCH - 28 BLAINE OFFICE DEPT - 99 NON-PAYROLL

LISTING OF TRANSACTIONS FROM 01 AUG 2007 THROUGH 02 NOV 2007

S1 - SAVINGS ACCOUNT

Br	Op	Eff. Date	Posted	Transaction	Debits	Credits	A/c Balance	Chk No	Not Stm
28	16		01AUG07	DEPOSIT TR#3025 Off-Us 5589.98		497.08	497.08		
28	326		28AUG07	DEPOSIT TR#1496 - BUS DEP ITEM S1 Off-Us 248.54		248.54	745.62		
28	742		28SEP07	DEPOSIT TR#3364 Off-Us 272.54		248.54	994.16		
97	437	30SEP07	28SEP07	DIVIDEND CREDIT		2.17	996.33		
97	437		28SEP07	Annual Percentage Yield Earned: 2.01%					
97	437		28SEP07	For the Period from 08/01 through 09/30.					
				Balance on 02NOV07			996.33		

S7 - BUSINESS BASIC ACCOUNT

Br	Op	Eff. Date	Posted	Transaction	Debits	Credits	A/c Balance	Chk No	Not Stm
28	16		01AUG07	DEPOSIT TR#3025 - BUS DEP ITEM S7 Off-Us 5589.98		5,092.90	5,092.90		
90	171		08AUG07	CLARKE AMERICAN/CHK ORDER/070804	9.65		5,083.25		
97	437		27AUG07	CHECK 1002\61843547 27	274.60		4,808.65		
97	437		27AUG07	CHECK 1003\51750128 27	433.60		4,375.05		
97	437		27AUG07	CHECK 1004\51750127 27	111.00		4,264.05		
28	326		28AUG07	DEPOSIT TR#1490 - BUS DEP ITEM S7 Off-Us 96.00		96.00	4,360.05		
97	5		31AUG07	CHARGE FEE - BUS DEP ITEM S7	.40		4,359.65		
97	511		04SEP07	CHECK 1001\63000747 04	915.00		3,444.65		
97	511		25SEP07	CHECK 1005\58838119 25	1,728.00		1,716.65		
28	742		28SEP07	DEPOSIT TR#3364 Off-Us 272.54		24.00	1,740.65		
97	511		03OCT07	CHECK 1006\33721209 03	41.00		1,699.65		
97	437		17OCT07	CHECK 1007\63548429 17	14.35		1,685.30		
28	326		26OCT07	DEPOSIT TR#2834 - BUS DEP ITEM S7 Off-Us 24.00		24.00	1,709.30		
97	511		29OCT07	CHECK 1008\56970541 29	41.00		1,668.30		
				Balance on 02NOV07			1,668.30		

Dee
Harvey
Harvey

Hugh Lewis
SafeCo

USPO
Erinn

USPO

checks
misc./receipts
lawn mower
postal/wa. St
treasure

Attorney
Insurance

Stamps
envelopes/labels

Stamps

Bd of Dir
7-18-07

MINUTES
BOARD OF DIRECTOR MEETING
July 18, 2007
SUNDAY HARBOR COMMUNITY ASSOCIATION

I. CALL TO ORDER

This meeting was called for the purpose of electing new officers to fill vacancies created by the resignations of Rachel Newton, Secretary; Norma Williams, President; and Brad Williams, Vice President, and any other pending business needing immediate attention. The meeting was called to order by Treasurer Harvey Wilson at 7:25 p.m. July 18, 2007, at the residence of Harvey Wilson.

II. ATTENDANCE

Harvey Wilson, Treasurer
Joyce Matlewsky, Director
Dee Hibbeler, Director
Shari Kernan-Wilder, Director

IV. APPROVAL OF MINUTES

The minutes of the meeting held July 14, 2007, were approved as submitted.

III. NEW BUSINESS

Treasurer Harvey Wilson asked for nominations for the officer positions of President, Vice President, Treasurer and Secretary.

Dee Hibbeler moved to nominate Harvey Wilson, President; Shari Kernan-Wilder, Treasurer; and Dee Hibbeler, Vice- President. Joyce Matlewsky declined nomination for an officer position. Motion carried 4 aye – 0 nay.

Secretary position remains vacant temporarily.

IV. UNFINISHED BUSINESS

The Articles of Incorporation for Sunday Harbor Community Association, applied for by Attorney Hugh Lewis, Bellingham, have been received . The Sunday Harbor Community Association non-profit status is effective July 11, 2007. Proposed Bylaws are pending from Attorney Lewis. A tax identification number has been issued by phone but the form verifying the number has not yet been received. Both items are necessary to open a checking account.

Shari Kernan-Wilder moved to place the bank accounts of Sunday Harbor Community Association with the Whatcom Educational Credit Union. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved that the signatories of the accounts shall be the officers of the Corporation – President, Vice-President, Treasurer, Secretary. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved that all checks will require two signatures and shall be signed by any two of the officers – President, Vice-President, Treasurer, Secretary. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved to engage Donna Zender, accountant, to complete and file the necessary tax documents for Sunday Harbor Community Association for fiscal year ending June 30, 2007, and the required 1120H form for 2007-2008 fiscal year as well as any unfiled documents for previous years. Seconded and carried. 4 aye 0 nay

Dee Hibbeler moved that, pending the opening of the bank account, a petty cash fund in the amount of \$150.00 be established. The fund will be started with a temporary, no interest, loan of \$150.00 from Dee Hibbeler to be repaid, immediately upon opening the bank account. Seconded and carried. 4 aye 0 nay

Dee Hibbeler moved to pay the bill submitted by Brad Williams for lawn maintenance in May and June 2007 by purchasing a cashier's check from the petty cash fund. Seconded and carried. 4 aye 0 nay

Dee Hibbeler moved that under the provisions of the 1973 Bylaws – Article II, section 4, last sentence – that Shari Kernan-Wilder be compensated for completing the bookkeeping tasks related to collection of dues and incidental clerical tasks as needed for the current fiscal year ending June 30, 2008, and in an amount not to exceed \$600.00. Seconded. Carried. 4 aye 0 nay

Dee Hibbeler moved that Harvey Wilson be placed in charge of and authorized to spend up to \$600.00 for park maintenance for the balance of this fiscal year ending June 30, 2007. This expenditure to include the purchase of a used riding mower. Seconded. Carried. 4 aye 0 nay.

Dee Hibbeler moved that since the Offer to Purchase Lot 111E by Judith Lewis had expired June 30, 2007, that Judith Lewis be contacted by Harvey Wilson to renegotiate the sale of Lot 111E. Seconded. Carried. 4 aye 0 nay

Dee Hibbeler moved to accept the new proposal from Rice Insurance for liability insurance based on Homeowner Association classification. Dee Hibbeler will contact Karen Reamer, Rice Insurance, to determine the amount of the policy which is thought to be approximately \$1200.00 as quoted by ex-President Norma Williams. Seconded. Carried. 4 aye 0 nay

Dee Hibbeler moved to prepare a letter to be mailed to the members to update them regarding the status of the Association. Seconded. Carried. 4 aye 0 nay

VI. ADJOURNMENT

Dee Hibbeler motioned to adjourn the meeting at 7:45 p.m. Seconded. Carried. 4 aye 0 nay.

Dee Hibbeler
Recorder

SUNDAY HARBOR COMMUNITY ASSOCIATION
P. O. Box 907
Blaine, Washington 98231

RESOLUTIONS

At a meeting of the Board of Directors of the Sunday Harbor Community Association (non-profit corporation, effective July 11, 2007) held July 18, 2007, the following Resolutions were passed:

RESOLVED

That, the funds of the Sunday Harbor Community Association will be placed in checking and savings accounts with the Whatcom Educational Credit Union, Blaine, Washington.

RESOLVED

That the signatories of the checking and savings accounts will be the officers (President, Vice-President, Treasurer and Secretary) of the Sunday Harbor Community Association.

RESOLVED

That all checks will require two signatures which may be any two of the officers (President, Vice-President, Treasurer, Secretary) of the Sunday Harbor Community Association.

Harvey Wilson, President _____

Dolores J. Hibbeler, Vice President _____

Shari Kernan-Wilder, Treasurer _____

_____, Secretary _____

Joyce Matlewsky, Director _____

Special B.D 7-14-07

MINUTES
SPECIAL BOARD OF DIRECTOR MEETING
SUNDAY HARBOR COMMUNITY ASSOCIATION

I. CALL TO ORDER

This special meeting was called for the purpose of appointing new directors to fill vacancies created by the resignations of Rachel Newton, Donna Smith, Norma Williams and Brad Williams was called to order by Treasurer Harvey Wilson at 1:35 p.m. July 14, 2007, at the residence of Harvey Wilson.

II. ATTENDANCE

Harvey Wilson, Treasurer
Joyce Matlewsky, Director
Dee Hibbeler, Director

III. NEW BUSINESS

The resignations of President Norma Williams and Vice President Brad Williams were accepted effective July 12, 2007.

Treasurer Harvey Wilson asked for nominations to fill the remaining terms of Norma Williams and Brad Williams which expire April 2009.

Harvey Wilson moved to nominate Shari Wilder. Seconded. Carried 3 aye 0 nay.

Having no other nominations at this time, the vote was called to appoint Shari Wilder as a director for the term July 14, 2007 to April 2009.

It was moved by Dee Hibbeler to send a letter to the membership announcing the remaining director vacancies and asking for volunteers who would be interested in filling the remaining three vacancies.

IV. ADJOURNMENT

Dee Hibbeler moved to adjourn the meeting at 2:05 p.m. Seconded. Carried 3 aye 0 nay

Dee Hibbeler
Recorder

B. D 6-29-07

BOD 5-19-07

SUNDAY HARBOR COMMUNITY
Post Office Box 907
Blaine, WA 98231

UBI Number: 602 732 774

Tax Identification Number:

Having been duly elected April 28, 2007, by the membership of the Sunday Harbor Community to the position of Director to serve on the Board of Directors and having met May 19, 2007, have adopted the following resolutions:

RESOLVED that we have selected the following banking institution to maintain our checking and savings accounts:

Whatcom Educational Credit Union
Blaine, Washington

RESOLVED that the following officers of the Board of Directors, elected April 28, 2007, are to be the signatories of both the checking and savings accounts:

Norma J. Williams, President
Brad Lee Williams, Vice President
Harvey Wilson, Treasurer

RESOLVED that two signatures will be required on all checks issued from both the checking and savings accounts.

Norma Williams, President

Brad Williams, Vice President

Harvey Wilson, Treasurer

Joyce Matlewsky, Director

Dolores Hibbeler, Director

REVISED
MINUTES OF BOARD OF DIRECTOR MEETING
May 19, 2007

CALL TO ORDER

The Board of Directors meeting was called to order at 12:00 p.m., May 19, 2007, at the Blaine Library Meeting Room, by President Norma Williams.

ATTENDANCE

Directors present:

Norma Williams, President
Brad Williams, Vice President
Rachel Newton, Secretary
Harvey Wilson, Treasurer
Dee Hibbeler, Director
Joyce Matlewsky, Director
Donna Smith, Director

Directors absent:

None

ANNOUNCEMENTS AND WELCOME

Welcome and announcements were given by President Norma Williams

APPROVAL OF AGENDA

A motion was made and seconded to approve the agenda as submitted.

APPROVAL OF MINUTES

Minutes from the November 16, 2006, Board of Director meeting were to be provided by Donna Smith, Secretary. Donna reported that she had forgotten to bring the minutes. She was asked to provide these minutes to the Board of Directors. Donna agreed to drop the completed minutes off at Brad Williams' home within a few hours after the Board of Director meeting adjourned.

Rachel Newton read the minutes of the Annual Board of Director Meeting held April 28, 2007, following the Annual Membership Meeting. Additions to the minutes were as follows:

2. Rachel Newton supplied the minutes from the Annual Board of Directors Meeting held on April 28th after the Annual General Meeting. Additions to the minutes were as follows:
 - Donna Smith should have been added to the minutes as Committee-Chairperson: Historian.
 - The last names of Amandah Carlson and Courtney Brooks for former Board of Directors.
 - Thelma Damon, an incumbent director, was not present at the Annual General Meeting and therefore we need to receive her written resignation.
 - We also would like to ask of all members of the previous Board of Directors to submit their written resignations, but at present time their oral resignations were to be held in effect.

Minutes were approved but will not be posted until a procedure for doing so can be made by the new Board of Director at the next meeting.

3. In regards to the transfer of Secretarial records to Rachel Newton, Donna did produce some of the Secretarial records, but did not have any of the minute books or ledger books to turn over at this time. Donna stated that she was supplying what she had ready at that time of Secretarial and Treasurer Records. Since she didn't have a transfer list created, she was asked to supply the new directors with a hand written transfer list of documents that she was handing over to new directors following the adjournment of the meeting.

President's Report:

1. With the Election of Directors held on April 28, 2007, there was a debate brought forward by Donna stating that the previous board assumed that there was to be an interim period before the new board could begin duties; however, this debate was examined and determined that the previous board of directors elected a new board and orally stated their resignations. This also raised the debate about the length of a director's term in office and about the Sunday Harbor Community Bylaws that were distributed with the Annual General Membership meeting informational packet that was sent out to all Sunday Harbor lot owners. It was at this time that Norma Williams turned the issue of the Bylaws over to the appointed By-Law Chairperson, Dee Hibbeler. Dee addressed Donna Smith (Historian) to state how these revised/amended Bylaws were drafted and who approved them. Donna agreed that she created or amended and authorized the Bylaws calling them quote, "a work in progress". When explained to Donna that she could not take it upon herself to revise or amend the current Bylaws she told the board that we could just tell everyone to do this with them as she proceeded to rip the document into two. With the admission of amending the Bylaws, it was deemed that the new Board of Directors would revert back to the 1973 Bylaws for Sunday Harbor Community which does not state that the term of a director goes until July 1st of an election year. It was also approved that we would uphold the 1973 Bylaws which stagger the terms in office so that three Board Members will be hold 2 year terms and four Board Members will hold 1 year terms. As with Donna's term of office, since she

was originally elected in October of 2005 for a two year term her previous term of office as Sunday Harbor Community Secretary ended on April 28, 2007 at the Annual Board Meeting and her new term started on May 19, 2007. This motion was approved by Donna Smith.

Board Members elected to hold 2 year terms are as follows:

- Norma Williams – President
- Brad Williams – Vice President
- Dee Hibbeler – Director

Board Members elected to hold a 1 year term in office were as follows:

- Rachel Newton - Secretary
- Harvey Wilson – Treasurer
- Donna Smith – Historian
- Joyce Mathlewsy

2. The report on the selection of committees to be formed and the selection of chairpersons, the following committees have been selected and appointed by Norma Williams, and will work on an interim basis until the committees are approved by the Board and can be drafted into the Bylaws:

- By-Laws – Dee Hibbeler
- Budget/Finance – Harvey Wilson
- Park – Brad Williams
- Historian – Donna Smith
- Health/Safety – No Chairperson at this time
- Membership/Social/Welcoming Committee – No Chairperson at this time
- Communication – No Chairperson at this time
- Grievance – Tabled until next Board Meeting

It was also decided that the Board should also head these Committees and work on the duties and responsibilities of each Committee.

3. Meeting Dates will be held the 3rd Saturday of each month from 1-3 at the Blaine Meeting Room unless otherwise announced. Next meeting will be held on June 23rd from 1-3 at the Blaine Library.
4. It was elected on and approved by the Board for either Rachel or Harvey to secure a P.O. Box at the Blaine Post Office for the use of Sunday Harbor Community.

Financial Report:

At this time, Harvey has not received all documents needed and necessary to create a financial report to present to the Board of Directors. Donna was asked at this time to relay to Curt Smith, Donna's husband, that all Treasurer Records needed to be completed and transferred to the new Treasurer, such as ledgers, bank account statements, checkbook, and such. Curt must also make himself a transfer list of what he is passing on to Harvey, Donna agreed to pass on the message and stated that it wouldn't be a problem since Curt wanted to be finished with it.

Committee Reports:

1. Budget/Finance Committee - Harvey
 - Since the current accounts at WECU are set-up incorrectly, Harvey will work with Rachel on establishing new accounts at WECU with us set-up as an appropriate UBI number. Currently working to see if we can get reinstated with Secretary of State for our Business License.
 - Although our account has become inactive with the Secretary of State, we are still a homeowner's Association, even if no longer running as an Incorporated Association.
 - All monies withdrawn from account **MUST** BE approved by the Board and be withdrawn by both Harvey and Donna until a new account can be established. **However, there will be NO approvals or withdrawals from the current bank accounts until the next meeting which will be held on June 23, 2007.** According to Donna's records there are no delinquent bills and the only ones that will be coming into to Sunday Harbor Community would be for John Lebert (hosting the April 28th Annual General Meeting and Election of Office) and Donna Zender (Accountant currently responsible for creating tax statements for the Association in regards to the profit made from the sale of property).

2. Bylaws Committee – Dee Hibbeler
 - Dee established earlier in the meeting that the Bylaws sent out to homeowners in April of 2007 were amended/ revised by Donna Smith and were not a correct interpretation of the Bylaws.
 - Dee moved to have the Bylaws Committee draft new Bylaws and Articles of Incorporation to be submitted for approval by the board of Directors prior to the submission of the application for reinstatement or reincorporation.

3. Historian – Donna Smith
 - A workbook was given to Donna for her to fill in for the areas that weren't stated before.

4. Park Committee – Brad Williams
 - Brad has secured people to volunteer with park duties such as lawn mowing and such.
 - No person or persons will be paid to do park maintenance unless it has been approved by the Board of Directors. **Hence all park projects and maintenance as it now stands must cease, and any further financial contributions to the park must be voted on before taking effect.**
 - Park Committee will meet on Wednesday at 7 p.m. and members were asked to attend – Donna, Joyce, Harvey, and Norma all accepted the invitation to attend the meeting.

- Donna was asked by Brad if she still wished to be the maintenance person for the park, if she agreed she would also be agreeing to the new terms of not dispensing any more funds to herself for work or for supplies for the park. **Donna declined to accept this position** and it was clearly stated to her that as of May 19, 2007 Donna was to no longer perform any more services for the park and all equipment that she currently has for the park needs to be handed over to Brad Williams Park Chairperson.

Unfinished Business:

Report on Re-Instatement or Re-Incorporation of Sunday Harbor was to be given by Donna Smith. Donna supplied us with a letter (see attached) that she and Curt Smith wrote to the Secretary of State Offices on April 15, 2007, and she stated that she has not yet heard anything back from them in regards to the letter.

Old Business:

1. Sale of Lot #111East – The discussion/decision to sell this piece of property will be made at an Executive Officer's Meeting to be held on Wednesday, May 23, 2007 at Brad Williams's house before the Park Committee meeting.
2. Reinstatement with Lawyer Roger Ellingson – A discussion/decision will be made at the Executive Officer's Meeting as to are current standing with this lawyer and if we should continue his services.

New Business:

It was determined that at present time the Board of Directors would not be able to address any new business until the old and current business is officially finished.

Adjournment: 2:35 p.m.

Rachel Newton

Secretary

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Compose

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CALL TO ORDER

The Board of Directors meeting was called to order at 12:00 p.m., May 19, 2007, at the Blaine Library Meeting Room, by President Norma Williams.

ATTENDANCE

Directors present:

Norma Williams, President

Brad Williams, Vice President

Rachel Newton, Secretary

Harvey Wilson, Treasurer

Dee Hibbeler, Director

Joyce Matlewsky, Director

Donna Smith, Director

Directors absent:

None

ANNOUNCEMENTS AND WELCOME

ok

APPROVAL OF MINUTES

Paragraph 1. ok except your reference to the "Executive Board" should read "Board of Directors"

Paragraph 2. ok except the last sentence which begins "Minutes were approved....."

These are revisions made by Dee H. to May 19th mtg. sent via email to Rachel Newton

should be a motion.

"It was moved by _____ and seconded, to approve the minutes as read and to establish a procedure for posting the minutes of the Board of Directors meetings." Carried 7 aye 0 nay

Rachel –

The establishing of a procedure for posting the minutes should be referred back to President Norma as unfinished business.

Paragraph 3. ok except the financial records should be separated from Donna as they are the responsibility of the former Treasurer Curt Smith.

PRESIDENT'S REPORT

Refer to Norma for her comments regarding this item.

The section that begins "It was at this time that Norma Williams turned the issue of the Bylaws over to the appointed Bylaws Committee Chairperson, Dee Hibbeler."

Please reword the next sentence as follows:

"Dee Hibbeler inquired of Donna Smith who authored and who approved the Bylaws that were sent out to the members with the notice of the Annual Meeting to be held April 28, 2007.

Rachel –

Continue on until the sentence that begins "With the admission of amending the Bylaws.....". Please replace this sentence with the following motion:

"It was motioned by Dee Hibbeler and seconded to continue to use the 1973 Bylaws that have been followed since 2001 until such time as the Bylaws Committee can draft and present new Bylaws to the Board of Directors." Carried 7 aye 0 nay

Leave out the balance of the paragraph.

Add the following:

Election of the current Board of Directors (2007)

Discrepancies were noted in the election procedure, i.e., it was declared all seven director terms expired and seven directors needed to be elected. However, it was pointed out (following a review of previous terms of directors) that four director positions were being filled by appointment to those positions.

Thelma Damon – term expiring April 2008 – resigned April 28, 2007

John Damon – term expiring April 2008 – resigned April 28, 2007

Amandah Carlsen – term expiring April 2008 – resigned April 28, 2007

Courtney Brooks – term expiring April 2008 – resigned April 28, 2007

"It was motioned by Brad Williams and seconded that only three of the directors elected should be declared elected and four of the directors should be appointed to fill the unexpired terms of the above four directors." Carried 7 aye 0 nay

"It was motioned by Brad Williams and seconded that the three individuals who had submitted their names for nomination prior to the meeting should fill the three elected positions and the four who were nominated from the floor at the meeting should fill the appointed positions." Carried 7 aye 0 nay

Norma Williams - two year term ending April 2009

Brad Williams - two year term ending April 2009

Dee Hibbeler - two year term ending April 2009

Joyce Matlewsky appointed one year term ending April 2008

Rachel Newton appointed one year term ending April 2008

Donna Smith appointed one year term ending April 2008

Paragraph 2. (President's Report)

Report on Committees

President Norma Williams stated she has appointed the following chairpersons:

Executive Committee Norma Williams, President

Bylaws Committee Dee Hibbeler

Budget/Finance Committee Harvey Wilson, Treasurer

Historian Donna Smith

Park Committee Brad Williams

"It was motioned by Dee Hibbeler and seconded to approve the following committees as standing committees:

Bylaws

Budget/Finance

Historian

Park

Communication

Membership/Social/Welcoming

Nominating/Election

and that members of the Board of Directors should chair the standing committees and that the Board of Directors should recommend the duties and responsibilities of these committees." Carried 7 aye 0 nay

Paragraph 3. (President's Report)

Board of Director meeting dates.

It was motioned by _____ and seconded that the Board of Director meetings will be held the third Saturday of each month from 1:00 p.m. to 3:00 p.m., at the Blaine Library Meeting Room unless otherwise announced.

Next meeting date June 23, 2007, 1:00 p.m. to 3:00 p.m.

Paragraph 4 (President's Report)

It was motioned by Dee Hibbeler and seconded that a post office box be leased for the Sunday Harbor Community mail. Carried 7 aye 0 nay

Either Rachel Newton, Secretary, or Harvey Wilson, Treasurer, to secure the box.

FINANCIAL REPORT

ok

COMMITTEE REPORTS

1. Budget/Finance Committee – Harvey Wilson, Chair

It was motioned by Dee Hibbeler and seconded to establish a new checking account for Sunday Harbor Community inasmuch as the previous account was set up as Sunday Harbor Estates with the tax identification number being that of the social security number of Curt Smith. Carried 7 aye 0 nay

It was motioned by Dee Hibbeler and seconded that until the new checking account has been established, that all checks will be drafted by Harvey Wilson, Treasurer, and signed by Donna Smith, former Secretary and signatory on the Sunday Harbor Estates account. Carried 7 aye 0 nay

It was reported by Donna Smith that the only outstanding bills are the bill for John Liebert, who monitored the Annual Meeting held April 28, 2007, and a bill from Donna Zender who prepared financial statements for Sunday Harbor Community for 2001, 2002, 2003, 2004, and 2005.

It was motioned by Dee Hibbeler and seconded that signatories for the new checking account are to be the four officers of the Board of Directors and that two signatures be required on all checks. Carried 7 aye and 0 nay.

2. Bylaws Committee – Dee Hibbeler, Chair

It was motioned and seconded that the Bylaws Committee draft new Bylaws , Articles of

Incorporation, and Declarations to be submitted to the Board of Directors for approval prior to the submission of the application for reincorporation of Sunday Harbor Community as a not-for-profit corporation. Carried 7 aye 0 nay

3. Historian – Donna Smith

ok

4. Park Committee – Brad Williams, Chair

ok

UNFINISHED BUSINESS

ok

OLD BUSINESS

1. Sale of Lot 111 East

It was motioned by Dee Hibbeler and seconded that the offer to purchase Lot 111 East be handled by the Executive Committee. Carried 7 aye 0 nay

It was motioned by Dee Hibbeler and seconded that the decision to continue to use the services of Roger Ellingson, attorney, for the reinstatement/reincorporation of Sunday Harbor Community as a non-profit corporation be addressed by the Executive Committee. Carried 7 aye 0 nay

ADJOURNMENT

It was moved by Brad Williams and seconded that the meeting adjourn at 2:35 p.m. Carried 7 aye 0 nay

~~Rachel Newton~~
Secretary

These revisions were made by
Dee Hibbeler, ^{and} ~~me~~ were NOT drafted by
me. They can be written up as additions
to original my notes Search Mail Search the Web must be stated
that they are revisions by Dee
NOT Rachel.
☺

Check Mail Compose

ANNOUN BOD 4-28-07

Master
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MINUTES

BOARD OF DIRECTORS MEETING Sunday Harbor Homeowners Association

April 28, 2007

12:00 Noon

Blaine Public Library Meeting Room

As prescribed by the 1973 Bylaws, the meeting of the newly elected Board of Directors was called to order immediately following the adjournment of the Annual General Meeting of the members of Sunday Harbor Community Club during which the election of Directors was held.

The following Directors-elect were in attendance:

Norma Williams
Brad Williams
Dee Hibbeler
Harvey Wilson
Donna Smith
Rachel Newton
Joyce Matlewsky – excused absence

As further prescribed by the 1973 Bylaws, nominations for the following positions were called:

President
Vice-President
Secretary
Treasurer

These positions will be held for the term of April 28, 2007 to the next Annual General Meeting, held in April of 2008.

Dee Hibbeler moved to nominate the following:

President	Norma Williams
Vice-President	Brad Williams
Secretary	Rachel Newton
Treasurer	Harvey Wilson

All were elected by vote – (6) aye (0) nay.

Also established were Committee-Chair people as follows:

- ❖ By-Laws – Dee Hibbeler
- ❖ Finance – Harvey Wilson
- ❖ Park – Brad Williams

Inasmuch as the following incumbent Directors:

Fred Falkenhagen
John Damon
Curt Smith
Amandah
Courtney

All orally tendered their resignations, effective immediately, and declined to meet with the incoming Directors-elect, no further business was introduced at this meeting.

An orientation/training session to be conducted by Dee Hibbeler was scheduled for May 19, 2007, 10:30 a.m., at the Blaine Public Library.

The next meeting of the Directors-elect was scheduled for May 19, 2007, immediately following the adjournment of the orientation/training session.

The meeting adjourned at 12:10 p.m.

Minute notes collected and typed by
Rachel Newton, SHHA Secretary

Saturday April 12th, 2008

**SUNDAY HARBOR COMMUNITY ASSOCIATION
BOARD MEETING**

As of March 31st in Checking 1656.30
4 Recent checks that have come in but not posted yet

CHECKS: 229.97

CASH: 48.00

TOTAL: 377.97

**THIS WILL BRING OUR
CHECKING ACCOUNT TO**

FINAL TOTAL: 2033.27

IN SAVINGS WE HAVE A TOTAL OF 2254.75

**No Payables to date, pending Labor Statements.
We are anticipating \$10,000, from Judith Lewis for
Lot 111 E. Minus Closing Costs and Taxes**

**We will provide a profit loss and balance sheet at the end of
the Fiscal Year.**

MINUTES
SPECIAL BOARD OF DIRECTOR MEETING
July 18, 2007
SUNDAY HARBOR COMMUNITY ASSOCIATION

I. CALL TO ORDER

This special meeting was called for the purpose of electing new officers to fill vacancies created by the resignations of Rachel Newton, Secretary; Norma Williams, President; and Brad Williams, Vice President. The meeting was called to order by Treasurer Harvey Wilson at 7:25 p.m. July 18, 2007, at the residence of Harvey Wilson.

II. ATTENDANCE

Harvey Wilson, Treasurer
Joyce Matlewsky, Director
Dee Hibbeler, Director
Shari Kernan-Wilder, Director

III. NEW BUSINESS

Treasurer Harvey Wilson asked for nominations for the officer positions of President, Vice President, Treasurer and Secretary.

Dee Hibbeler moved to nominate Harvey Wilson, President; Shari Kernan-Wilder, Treasurer; and Dee Hibbeler, Vice- President. Joyce Matlewsky declined nomination for an officer position. Motion carried 4 aye – 0 nay.

Secretary position remains vacant temporarily.

IV. UNFINISHED BUSINESS

The Articles of Incorporation for Sunday Harbor Community Association, effective July 11, 2007, have been received.

Shari Kernan-Wilder moved to place the bank accounts of Sunday Harbor Community Association with the Whatcom Educational Credit Union. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved that the signatories of the accounts shall be the officers of the Corporation – President, Vice-President, Treasurer, Secretary. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved that all checks will require two signatures and shall be signed by any two of the officers – President, Vice-President, Treasurer, Secretary. Seconded by Harvey Wilson. Carried 4 aye. 0 nay.

Shari Kernan-Wilder moved to engage Donna Zender, accountant, to complete and file the necessary tax documents for Sunday Harbor Community Association for fiscal year ending June 30, 2007, and the required 1120H form for 2007-2008 fiscal year as well as any unfiled documents for previous years. Seconded and carried.

IV. ADJOURNMENT

Dee Hibbeler moved to adjourn the meeting at 7:30 p.m. Seconded. Carried 4 aye 0 nay

V. The meeting was reconvened at 7:35 p.m. for one additional item.

Dee Hibbeler moved that under the provisions of the Bylaws – Article II, section 4, last sentence – that Shari Kernan-Wilder be compensated for completing the bookkeeping tasks related to collection of dues and incidental clerical tasks as needed for the current fiscal year ending June 30, 2008, and in an amount not to exceed \$600.00. Seconded. Carried. 4 aye 0 nay

VI. ADJOURNMENT

Dee Hibbeler motioned to adjourn the meeting at 7:45 p.m. Seconded. Carried. 4 aye 0 nay.



Dee Hibbeler
Recorder

Minutes

Board of Director Meeting

November 3, 2007

Sunday Harbor Community Association

Call to Order

This meeting was called for the purpose of new and pending business. The meeting was called to order by Vice President Dee Hibbeler at 10:35 am, November 3, 2007, at the Birch Bay Blaine American Legion.

Attendance

Joyce Matlewsky, Director

Shari Kernan Wilder, Director

Dee Hibbeler, Director

Erinn Hudson, Director

Harvey Wilson, Director, excused absence

Approval of Minutes

New Business

Shari Kernan Wilder moved to appoint Erinn Hudson as new secretary to spring term. Seconded. Carried. 4 Aye, 0 Nay.

Shari Kernan Wilder moved to send out a letter to those who have not paid their annual dues and to give them a 30 day time limit to pay. Seconded. Carried. 4 Aye, 0 Nay.

Shari Kernan Wilder moved to send a notice to Collette for her delinquency and to give her a 30 day time limit as well. Seconded. Carried. 4 Aye, 0 Nay.

Joyce Matlewsky moved to discuss the sale of lot 111 with the executive committee. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to discuss a new policy for copies of SHCA records at ten cents per page. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to appoint Erinn Hudson as new secretary on the Board of Directors. Seconded. Carried. 4 Aye. 0 Nay.

Joyce Matlewsky moved to have president, Harvey Wilson, appoint a chairman for a new bylaws committee and rewrite new bylaws. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, appoint a chairman for a new parks committee to write out new rules and regulations for park use. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, appoint a chairman for a new finance and budget committee. Seconded. Carried. 4 Aye. 0 Nay.

Shari Kernan Wilder moved to have president, Harvey Wilson, direct the new bylaws committee, and contact the county about laws concerning the clean up of our neighborhood. Seconded. Carried. 4 Aye. 0 Nay.

Meeting Adjourned

Shari Kernan Wilder moved to close the meeting at 11:15 am. Joyce Matlewsky seconded. Motion carried. 4 Aye. 0 Nay.

Sunday Harbor Community Association

PO BOX 907

Blaine, WA 98231

October 2007

Dear Sunday Harbor Residents,

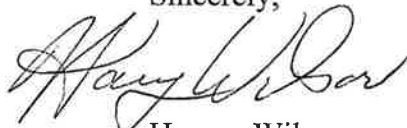
We are excited to let you all know that we are at the beginning of a new project for our community. We are going to start a neighborhood watch program for our area. Our first meeting will be at The American Legion (4580 Legion Dr.) on Saturday, November 3rd, 2007, from 10:30 to 12:30 am, to get things started. While the Birch Bay/Blaine area is growing fast we would like to be able to keep up with the progress and have a safe environment for our children and grandchildren to play in. We encourage everyone in the community to participate in this meeting and share their ideas with us.

Our next Board Meeting is going to be the same time and place as the Neighborhood Watch meeting. We are working hard at resolving old issues and will be happy to be working on new ones. We will be working on the sale of Lot 111 East, as it is not necessary to keep paying taxes on an area that is of no use to us. We are also working on issues of insurance coverage and dues. We would like to welcome Erinn Hudson as our new secretary. If she decides to stay we will be voting for her this spring to keep her on the Board.

At this time we would also like to encourage anyone else who may be interested in improving our community to step up and volunteer along with us. We still have spaces to fill for more Directors on the Board.

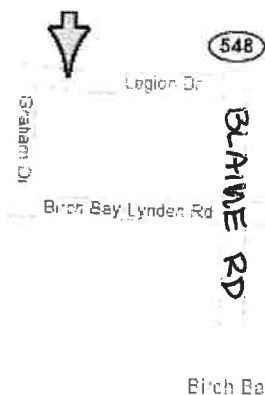
We look forward to hearing from all of you and sharing ideas with each other. Thank you.

Sincerely,



Harvey Wilson

President



James Tree Ltr
Anchor Ferry
Woodsides Ln
U 11/10/07

Sunday Harbor Community Association

mail : 4584 California Trail Road Blaine Washington 98230 U.S.A.
phone : (360) 371-7708 e-mail : bigcurtsmith@comcast.net

NOTICE OF 2007 ANNUAL GENERAL MEETING (A.G.M.)

DATE : APRIL 28 , 2007 Saturday
PLACE : Blaine Public Library Conference Room
610 Third Street (behind City Hall)
Blaine , WA 98230
TIME : 10:30 AM to 12:30 PM

REFRESHMENTS will be available before and during the Meeting .

The Title Owners of any of the 112 Sunday Harbor Lots hold two (2) votes per property . We conduct the Association Meeting according to the Bylaws adopted and filed with Whatcom County in 1973 , and in accordance with Revised Code of Washington (RCW) 64.38.035 'Association Meetings' which states

" a meeting must be held at least once each year....Not less than 14 nor more than 60 days in advance of any meeting, the secretary....shall cause notice to be hand-delivered or sent prepaid first class US mail to the mailing address of each owner....The notice of any meeting shall state the time and place of the meeting and the business to be placed on the agenda by the Board of directors for a vote by the owners, including the nature of any proposed amendment to the articles of incorporation, bylaws, any budget or changes in the previously approved budget that result in a change in assessment obligation, and any proposal to remove a director. "

All Owners of Sunday Harbor Lots SHARE joint ownership of a + 25,000 square foot Lot , Tract A (aka The Park), a waterfront lot with 100' creek frontage, a paved driveway, and a concrete boat ramp , valued at \$70,000 for tax purposes.

Our joint ownership of this property was attached inseparably to all Titles in Sunday Harbor Plat in 1969 according to original Plat documents filed with the Whatcom County Auditor's Offices # 1063183.

The Board proposes that Annual Dues of \$24 per lot remain the same for the next fiscal year 2006-2007 ; and that operational, maintenance , repair , renovation, and construction expenses remain the same proportionately as previous fiscal years. Elections shall be held to replace Directors as per the Bylaws. We encourage all interested persons to submit their names for election.

Signed : Donna L. Smith , secretary for Sunday Harbor Community Association

**SUNDAY HARBOR COMMUNITY ASSOCIATION
P. O. Box 907
Blaine, Washington 98230**

July 19, 2007

Dear Members of Sunday Harbor Community Association:

Almost 90 days have passed since our last Annual General Membership Meeting. Many things have happened since then and we would like to bring you up to date.

First, and most important, Sunday Harbor Community Association has successfully been re-incorporated. Many people played a part in accomplishing this and we thank all of them.

The most important thing the re-incorporation means to us is that we are no longer individually responsible for any liability that may occur.

Next, changes have occurred with the Board of Directors elected at the April 28, 2007, meeting.

The following people have tendered their resignations which have been regretfully accepted:

**Norma Williams, Brad Williams, Rachel Newton and Donna Smith
(Rachel has gone back to school to achieve a degree in accounting and we wish her much success in this endeavor.)**

We would like at this time to thank all of them for all of the time and effort put into serving Sunday Harbor Community Association.

As allowed by the bylaws, the remaining directors may appoint new members to fill out the terms of those leaving their director position. To date, we have appointed Sharie Kernan-Wilder. We welcome Sharie and know that she will be a great asset to the Board of Directors.

The bylaws also provide that the directors elect the officers. In that respect, we have elected the following: Harvey Wilson, President; Dee Hibbeler, Vice President; and Sharie Wilder, Treasurer. We have not yet elected a new Secretary.

We have remaining director seats open. We would at this time like to extend an invitation to interested members to submit their names for appointment to these vacant director seats. The only qualification is that you are a voting member – that is a titleholder of your property in Sunday Harbor.

The sale of Lot 111-East, the 2500 square foot triangle property which is the east 100 feet of Lot 111 in Sunday Harbor that is owned by the Association, has not been completed to date. If you have any questions or comments regarding this sale, feel free to contact any of the current directors or send us a note at our P.O. Box 907.

We are learning that our costs for liability insurance and park maintenance are increasing considerably. We will be starting to work on a new budget in the very near future. This budget, of course, would be presented for ratification by the members.

Also, a new set of bylaws is being drafted and, when completed, will also be presented to the members for ratification. Incidentally, the bylaws that were mailed to you in April with the notice of the Annual General Membership meeting were sent in error and are not to be considered the current bylaws of Sunday Harbor Community Association.

Finally, we are developing a set of rules and regulations governing use of the community park. Again, if you have any questions or comments, please contact any of the directors. Your ideas are welcome.

We welcome your participation.

Harvey Wilson, President

A handwritten signature in cursive script, appearing to read "Harvey Wilson", written in dark ink.

Sunday Harbor Community Association c/o
4584 California Trail Road Blaine WA 98230

Notice of Informational Meeting

Date : September 16, 2006 Saturday

Time : 1:00 PM to 3:00 PM

Location : Blaine Public Library Meeting Room

Many properties have been bought & sold among our 112 Sunday Harbor Community Association Lots , in the past year. There are many new Owners who are curious about our Association.

We thought it would be in the best interests of the Community Association if displays were presented and all records made available for everyone's study at this Meeting. The elected executive will be available to answer your questions . A copier is available in the Library if you wish to copy any documents.

The Community Association dates back to 1969 when Sunday Harbor was platted (subdivided) at Whatcom County Offices . Sunday Harbor's Association Bylaws , which attach to all Sunday Harbor properties along with the Title to any Lot , were recorded in 1969 and a subsequent revision recorded in 1974 with the Assessor's Office , and continue in effect today unless superseded by other County ordinances. Realtors nowadays refer to these attachments to a Title as C C. & R's (covenants & restrictions) .

There have been many changes since 1969 with Whatcom County's building and zoning bylaws in the UR-4 (urban residential 4 dwellings per acre) category. At one time , Sunday Harbor had greater control than the County concerning the types of structures allowed on its 112 Lots ; but we've been advised that Sunday Harbor lost the power to enforce these regulations due to failure to enforce these Bylaws in the 1970's & 1980's and 1990's. Explanation of instances such as these will be explained at the meeting.

Please mark this date on your calendar and come meet your neighbors.
Your Elected Executives Fred F. & Rick P. & Curt S. & Donna S.

Sunday Harbor Community Association

mail : 4584 California Trail Road Blaine Washington 98230 U.S.A.
phone : (360) 371-7708 e-mail : bigcurtsmith@comcast.net

NOTICE OF ANNUAL GENERAL MEETING (A.G.M.) 2006

DATE : **APRIL 22 , 2006 Saturday**

PLACE : Blaine Public Library Conference Room
610 Third Street (behind City Hall)
Blaine , WA 98230

TIME : 10:30 AM to noon

REFRESHMENTS will be available before and during the Meeting .
Coffee, juice , pop , donuts and cookies will be served.

The Title Owner(s) of any of the 112 Sunday Harbor Lots hold
two (2) votes per property . We conduct the Association Meeting
according to the Bylaws adopted and filed with Whatcom County
in 1969, and as amended and filed with Whatcom County in 1974.

Our Association's Fiscal Year runs from July 1 to June 30 annually.
Annual mandatory Dues are \$24.00 for July 1/06 to June 30/07 .
We discuss community concerns and actions at this Meeting.

All Owners of Sunday Harbor Lots SHARE joint ownership of
the + 20,000 square foot Lot identified as Tract A, a.k.a. " The Park ",
a waterfront lot with 100' creek frontage and a concrete boatramp.
Our ownership of this property carries with it both RIGHTS &
RESPONSIBILITIES which the Annual Dues of \$24.00 per Lot
partially cover. Sunday Harbor Community Association receives other
income from monthly payments for the sale of Lot #25, which the
Association sold to a private individual in Spring 2004 .

PLEASE JOIN US ON SATURDAY APRIL 22, 2006 in Blaine.

signed :

Donna L. Smith , secretary for
Sunday Harbor Community Association

Sunday Harbor Community Association

mail : 4584 California Trail Road Blaine Washington 98230 U.S.A.
phone : (360) 371-7708 e-mail : bigcurtsmith@comcast.net

NOTICE OF ANNUAL GENERAL MEETING (A.G.M.) 2005

DATE : OCTOBER 8 , 2005 Saturday

PLACE : ~~Blaine Public Library Conference Room~~
610 Third Street (behind City Hall)
Blaine , WA 98230

TIME : 10:30 AM to noon

REFRESHMENTS will be available before and during the Meeting .
Coffee, juice , pop , donuts and cookies will be served.

Legal owners of the Titles to any Sunday Harbor Properties hold two (2) votes per property . We conduct the Association Meeting according to the Bylaws adopted and filed with Whatcom County in 1969, and as amended and filed with Whatcom County in 1974.

Our Association's Fiscal Year runs from July 1 to June 30 annually. The elected Executive determined that a Financial Statement would be easier to complete (and understand) after the end of the Fiscal Year, for presentation to the Members at the A.G.M. Accordingly , the A.G.M. is being held in October 2005 .

All Owners of Sunday Harbor Properties SHARE joint ownership of the + 20,000 square foot Lot identified as Tract A, a.k.a. " The Park " which is a waterfront lot with a concrete boatramp into the Creek. Our ownership of this property carries with it both RIGHTS & RESPONSIBILITIES which the Annual Dues of \$24.00 per Lot partially cover. Other income is being received from monthly payments for the sale of Lot #25, which Sunday Harbor Community sold to a private individual in 2004 .

PLEASE JOIN US ON SATURDAY OCTOBER 8, 2005 in Blaine.

signed :

Donna L. Smith , secretary for
Sunday Harbor Community Association