2010

Minute book

MINUTES
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, May 19, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

A brief orientation for new directors was conducted by Secretary Dee Hibbeler from 6:30 p.m. to 7:12 p.m.

I. CALL TO ORDER

The meeting was called to order at 7:12 p.m. by Vice President Harvey Wilson. Secretary Dee Hibbeler was asked to chair the remainder of the meeting.

II. ATTENDANCE

Darrell Hubbs, President	absent, excused
Harvey Wilson, Vice-President	
Erin Carampot, Treasurer	absent, excused
Dee Hibbeler, Secretary	
Terrence Betts, Director	
George Keizer, Director	
Maria Wilson, Director	
Leah Keizer, Guest	

III. APPROVAL OF MINUTES

Terry Betts moved to approve the minutes of Board of Director meeting held April 21, 2010. Seconded. Carried

Maria Wilson moved to approve the minutes of Annual Board of Director meeting held April 24, 2010 Seconded. Carried

IV. FINANCIAL REPORT

Financial report
Maria Wilson moved to approve the financial report.as read by Secretary Dee Hibbeler in the absence of Treasurer Erin Carampot. Seconded. Carried.

Resolutions.
George Keizer, Jr., moved to approve the following resolutions for fiscal year July 1, 2010 through June 30, 2011. Seconded. Carried.

RESOLVED that we have selected the following banking institution to maintain our checking and savings accounts:

Washington Federal, Blaine, Washington

RESOLVED that the following officers of the Board of Directors, elected April 24, 2010, are to be the signatories of both the checking and savings accounts.

RESIKVED that two signatures will be required on all checks issued from both the checking and savings accounts.

V. UNFINISHED BUSINESS

Park Improvement Plan – first year
Harvey Wilson gave a report regarding his plans to complete the restoration of the picnic shelter, the fire pit and the bulletin board. Terrence Betts volunteered to do the work on the bulletin board.

VI. NEW BUSINESS

Member responsibility to report tenants
It was moved by Terry Betts that Secretary Dee Hibbeler prepare a letter to the Association members advising of the responsibility for owners who rent their properties to report names of tenants to the Association and bring the letter and an information form back to the next meeting for approval. Seconded. Carried

Neighborhood clean up day – Leah Keizer
Terry Betts moved to approve Leah Keizer as chairperson for a neighborhood clean up day and that Leah bring a proposal back to the next meeting with details of the plan and expense for the day. Seconded. Carried

Terry Betts moved to send a news letter to the members with information about a neighborhood clean up day and other matters of interest. Seconded. Carried.

Terry Betts was asked to prepare a draft newsletter and bring it back at the next meeting for approval.

VII. OLD BUSINESS

Speeding on the neighborhood roads
Terry Betts requested the issue of speeding in the neighborhood be added to the agenda.
Terry was asked to contact the county regarding posting speed signs which read "Slow down. Children at play." and report back next meeting.

VIII. ADJOURNMENT

It was moved, seconded and carried to adjourn the meeting at 8:20 p.m. and to reschedule the next regular meeting date to Thursday, June 17, 2010 at 6:30 p.m.

Dee Hibbeler
Secretary

B of D
6-17-20

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Minute book

AGENDA
Sunday Harbor Community Association
Board of Director Meeting
Thursday, June 17, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

II. ATTENDANCE

III. APPROVAL OF MINUTES

Minutes of Board of Director meeting held May 19, 2010.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

Neighborhood clean up day – Leah Keizer

Newsletter – Terry Betts

Member responsibility to report tenants – Dee Hibbeler

Speed signs – Terry Betts

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. ADJOURNMENT

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MINUTES
Sunday Harbor Community Association
Board of Director Meeting
Thursday, June 17, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

The meeting was called to order at 6:36 p.m. by President Darrell Hubbs.

II. ATTENDANCE

Darrell Hubbs, President
Harvey Wilson, Vice-President
Erin Carampot, Treasurer
Dee Hibbeler, Secretary
Terrence Betts, Director
George Keizer, Jr., Director absent, excused
Maria Wilson, Director
Leah Keizer, Chair, Neighborhood Cleanup Day

III. APPROVAL OF MINUTES

It was moved by Dee Hibbeler to approve the Minutes of Board of Director meeting held May 19, 2010. Seconded. Carried.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.
It was moved by Dee Hibbeler to return to savings at the end of the 2009-2010 fiscal year (June 30m 2010) the $750.00 borrowed to cover the unpaid dues for FY 2009-2010. Seconded. Carried

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson
Terrence Betts will check on cost for a barbecue pit for the picnic shelter and report back next meeting.
Dee Hibbeler will check on cost for a sign for the park with park rules, etc., and report back next meeting.

Neighborhood clean up day – Leah Keizer
Leah Keizer presented the information she had gathered regarding garbage containers for Neighborhood Cleanup Day. She informed the directors she would be away until the end of July.

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It was moved by Dee Hibbeler to approve up to $400.00 for the rental of a dumpster. Seconded. Carried.
It was moved by Dee Hibbeler to take no further action regarding the Neighborhood Cleanup Day until such time as Leah Keizer returns. Seconded. Carried.

Newsletter – Terry Betts
Terry Betts will provide a draft newsletter at next meeting.

Member responsibility to report tenants – Dee Hibbeler
It was moved by Dee Hibbeler to approve the draft letter to the members regarding reporting tenants to the Association. Seconded. Carried with the following corrections:
Second paragraph: delete word "current" from "current bylaws
Sixth paragraph: change wording "Association member" to "property owner"
Seventh paragraph: add wording to indicate that the property owners are responsible to insure compliance of rules by tenants.

Speed signs – Terry Betts
It was moved by Dee Hibbeler to purchase from the Fred Meyer store five (5) "Slow Down. Children at Play" signs at a cost of approximately $150.00. Seconded. Carried.

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Dee Hibbeler
Secretary

FINANCIAL REPORT

6/15/2010

Checking account	(4/30/2010)	2599.86
	Advance dues payments not deposited FY 2010-2011	200.00
	Less 9 advance dues payments for FY 2010-2011	(450.00)
	Plus transfer from Park Improvement Fund for gravel	260.40
		2610.26
Tax reserve account		1088.98
Park improvement account		6147.25
	Includes transfer to checking for gravel - 260.40	
Savings account 5/15/2010		5482.38
	Plus June payment 5/26/2010 not deposited	248.54
		5730.92

Checking account			$2610.26	
Dues not collected 12 @ 50.00			600.00	
				$3210.26
Payable	Jun	Annual Report (WA)	10.00	
	Jun	Park Maintenance	299.00	
	Jun	Gas for mower	100.00	
	Jun	Clerical	299.00	
	Jun	Bookkeeping	299.00	
		Office supplies	127.45	
		Transportation	45.00	
		Owed to savings	750.00	
				$1929.45

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10:38 AM

06/15/10

Sunday Harbor Community Association
Customer Balance Summary
All Transactions

	Jun 15, 10
Bradley J. Curtwright	70.00
Dale/Bobby Crosby	-50.00
Dan Hesketh./Bonita Haggith Hesketh	-50.00
Dan Hesketh/Bonita Haggith Hesketh	-50.00
Dick L./Sandy Seymour	-50.00
Donald Scott	10.00
Donald G. Tinney, Jr.	158.00
Fran Davies	-50.00
Fred Falkenhagen	-50.00
George/Sherry Kelzer	-50.00
Glen Cawthra/Maryann Rogodzinski	-50.00
Gregory J. Babcock	1,218.29
John/Thelma Damon	70.00
Leo Puterman	379.08
Margaret Plowman (Reeder)	70.00
Marjorie Knight	408.12
Nancy Barker	70.00
Nathan/Ashley Prewett	158.00
Norma Williams Trust	-50.00
Pamela Brophy	10.00
Patrick F. Armijo	347.40
Robert/Patricia Ivanhoe	10.00
Samuel J. Shippen	140.00
Tom Soma	158.00
Willard L/Sharie Wilder	70.00
TOTAL	2,896.89

9 $50.00 ADVANCE DUES PAYMENTS

3 $10.00 LATE FEES

4 LIENS FILED

BABCOCK

KNIGHT

ARMIJO

PUTERMAN

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DRAFT --- DRAFT --- DRAFT

SUNDAY HARBOR COMMUNITY ASSOCIATION
P. O. Box 907
Blaine, WA 98231

TO: MEMBERS OF SUNDAY HARBOR COMMUNITY ASSOCIATION

Some members of Sunday Harbor Community lease their property in Sunday Harbor to others.

This letter is to serve as a reminder that, under the current bylaws, tenants may enjoy certain privileges offered by Sunday Harbor Community Association.

Tenants and their families may have use of the park and boat ramp. Tenants may also participate in activities offered by the Association to the members.

Tenants do not have the right or privilege to vote on Association matters, but may be named as proxy to vote in place of the member.

The Association holds the property owner (member of the Association) accountable for the responsibilities outlined in the Bylaws; Declarations of Restrictions, Easements and Reservations of the Plat of Sunday Harbor (Covenants); and the Park Rules. All fees and dues are the responsibility of the property owner (member of the Association).

It is the responsibility of the Association member to inform their tenants of these rights, privileges and responsibilities. It is also the responsibility of the Association member to keep the Association informed of the names of the tenants and their families.

If you have not provided the Association with information about your tenants, please do so. Please give name of tenant and family members, address (lot number), and phone number.

Thank you for your cooperation.

Darrell Hubbs
President

BoD
7-21-2010

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MINUTES
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, July 21, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. Call to Order

The meeting was called to order at 6:35 p.. by President Darrell Hubbs.

II. Attendance

Darrell Hubbs, President	present
Harvey Wilson, Vice-President	present
Erin Carampot, Treasurer	present
Dee Hibbeler, Secretary	present
Terrence Betts, Director	absent, excused
George Keizer, Jr., Director	present
Maria Wilson, Director	present
Tom Soma, Member	
Leah Keizer, Chair, Neighborhood Cleanup Day	

III. APPROVAL OF MINUTES

Dee Hibbeler moved to approve the Minutes of Board of Director meeting held June 21, 2010. Seconded. Carried.

IV. FINANCIAL REPORT

Member Tom Soma was present to appeal dues and late fees assessed for FY 2008-2009 as he stated he had paid $70.00 in cash to Sharie Wilder, President at that time, but did not receive a receipt.
It was moved by George Keizer, Jr., to excuse the late fees and interest assessed for FY 2008-2009 but not the dues with the assessments for 2009-2010 and 2010-2011 to remain unchanged. Seconded. Carried.

Sharie Wilder – appeal dues
Sharie Wilder did not appear to make an appeal. No action taken.

Financial report - Treasurer Erin Carampot

Erin reported that following the takeover of Horizon Bank by Washington Federal and new procedures put in place by Washington Federal some problems had been experienced with the checking account.

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Dee Hibbeler moved to move the accounts from Washington Federal to Banner Bank. Seconded. Carried. Five aye. One abstain.
Erin Carampot disclosed that she is employed by Banner Bank and abstained from voting.

Dee Hibbeler moved to approve the financial report for period ending 6-30-2010. Seconded. Carried.

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson
Harvey Wilson reported that the materials had been purchased to repair the bulletin board and picnic shelter.

It was moved by George Keizer, Jr., to place a "Sunday Harbor Community" sign in the park. Seconded. Carried.
George will bring a suggested design for the sign to the next meeting.

It was moved by Dee Hibbeler to clear bush and weed growth from the south side of the park. Seconded. Carried.
George volunteered to do the work to clear this area of the park.

Neighborhood clean up day – Leah Keizer
Leah Keizer moved to postpone the Neighborhood Cleanup Day to the Spring and put the emphasis on the park cleanup at this time. Seconded. Carried.

Newsletter – Terry Betts
Terry was not present. No action taken.

Speed signs – Dee Hibbeler
Dee reported that the speed signs approved for purchase at Fred Meyer are not available at this time. It was moved, seconded and carried to postpone the purchase of the signs until Spring or until they are found elsewhere.

VI. NEW BUSINESS

Report of children shooting bee-bee guns in Sunday Harbor
It was moved by Harvey Wilson that a county ordinance covers the discharge of all weapons in Whatcom County and complaints should be referred to the County Sheriff. Seconded. Carried.

Report of cats allowed to run loose in Sunday Harbor
It was moved by Harvey Wilson that animcal control problems should be referred to the County Animal Control. Seconded. Carried.

George Keizer moved to establish a park rule that members who walk their pets in the park are responsible for cleaning up waste from their pets. Seconded and carried.

Contract renewal – park mowing and maintenance
Harvey Wilson moved to approve the contract renewal with Darrell Hubbs for park mowing and maintenance for the period July 1, 2010 through June 30, 2011. Seconded. Carried.

Contract renewal – clerical and bookkeeping
Harvey Wilson moved to approve the contract renewal with Dee Hibbeler for bookkeeping and clerical services for the period July 1, 2010 through June 30, 2011. Seconded. Carried.

VII. OLD BUSINESS

Dee Hibbeler moved to establish a fund not to exceed $500.00 to be used to help members in financial distress to pay their dues if the member makes a personal appeal to the Board of Directors. Seconded. Carried.

VIII. ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Dee Hibbeler
Secretary

Minute book

AGENDA
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, July 21, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

II. ATTENDANCE

III. APPROVAL OF MINUTES

Minutes of Board of Director meeting held June 21, 2010.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

Tom Soma - appeal dues
Sharie Wilder – appeal dues

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

Neighborhood clean up day – Leah Keizer

Newsletter – Terry Betts

Speed signs – Dee Hibbeler

VI. NEW BUSINESS

Report of children shooting bee-bee guns
Report of cats allowed to run loose

Contract renewal – park mowing and maintenance
Contract renewal – clerical and bookkeeping

VII. OLD BUSINESS

VIII. ADJOURNMENT

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FINANCIAL REPORT

6/30/2010

Checking account	6/30/2010	2449.02
	Less 9 advance dues payments for FY 2010-2011	(450.00)
	Plus transfer from park improvement fund	1760.40
		3759.42
	Less payment for picnic shelter repair materials	1603.19
	Plus $103.19 owed from park improvement fund	103.19
		2259.34
Tax reserve account	6/30/2010	**1088.98**
Park improvement account	6/30/2010	6407.65
	Less transfer to checking for gravel for park road	260.40
	Less transfer to checking for picnic shelter materials	1500.00
		4647.25
	Less picnic shelter materials (needs to be transferred)	103.19
		4544.06
Savings account 6/30/10		5730.92
	Plus repayment of loan to checking	750.00
		6480.92

Checking account			$2259.34	
Dues not collected 11 @ 50.00			550.00	
				$2809.34
Payable	Jun	Park Maintenance	299.00	
	Jun	Gas for mower	100.00	
	Jun	Clerical	299.00	
	Jun	Bookkeeping	299.00	
		Owed to savings	750.00	
				$1747.00

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8:43 AM

07/21/10

Sunday Harbor Community Association
Customer Balance Summary
As of June 30, 2010

	Jun 30, 10	
Bradley J. Curtwright	93.00	
Dale/Bobby Crosby	-50.00	
Dan Hesketh./Bonita Haggith Hesketh	-50.00	
Dan Hesketh/Bonita Haggith Hesketh	-50.00	
Dick L./Sandy Seymour	-50.00	
Donald Scott	10.00	
Donald G. Tinney, Jr.	189.80	PAID - July
Fran Davies	-50.00	
Fred Falkenhagen	-50.00	
George/Sherry Keizer	-50.00	
Glen Cawthra/Maryann Rogodzinski	-50.00	
Gregory J. Babcock	1,351.12	LIEN FILED
John/Thelma Damon	88.00	
Leo Puterman	427.99	LIEN FILED
Margaret Plowman (Reeder)	88.00	FORECLOSED
Marjorie Knight	459.93	IN BANKRUPTCY (LIEN)
Nancy Barker	88.00	PAID-JULY
Nathan/Ashley Prewett	184.80	
Norma Williams Trust	-50.00	
Pamela Brophy	10.00	PAID-JULY
Patrick F. Armijo	393.14	LIEN FILED
Robert/Patricia Ivanhoe	10.00	
Samuel J. Shippen	165.00	
Tom Soma	184.80	
Willard L/Sharie Wilder	88.00	
TOTAL	3,381.58	

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8-26-2010

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MINUTES
Sunday Harbor Community Association
Board of Director Meeting
Thursday, August 26, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

This regular meeting of the Board of Directors was called to order at 6:40 p.m. by President Darrell Hubbs.

II. ATTENDANCE

Darrell Hubbs, President	present
Harvey Wilson, Vice-President	absent, excused
Erin Carampot, Treasurer	present
Dee Hibbeler, Secretary	present
George Keizer, Director	present
Terence Betts, Director	absent, resigned
Maria Wilson, Director	present

III. APPROVAL OF MINUTES

Erin Carampot moved to approve the Minutes of Board of Director meeting held July 21, 2010. Seconded. Carried.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

It was moved by Dee Hibbeler to approve the financial report. Seconded. Carried.

Unpaid dues

It was moved by Dee Hibbeler to send a "past due" notice with a $10.00 late fee effective September 1, 2010 to those members whose dues are unpaid.. Seconded. Carried.

It was moved by Dee Hibbeler to send a "Notice of Intent to File a Lien" to the following members whose dues are unpaid for three years:

Nathan Prewett, Samuel Shippen and Tom Soma.

Seconded. Carried.

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

It was moved by Dee Hibbeler to secure someone to complete the work of reclaiming the overgrown side of the park and remove the cut branches and trash. Seconded. Carried.

Newsletter – Terry Betts

No further action at this time due to the resignation of Terry Betts.

Park signs

No action at this time.

VI. NEW BUSINESS

It was moved by Dee Hibbeler to accept with regret the resignation of Director Terry Betts.

VII. OLD BUSINESS

Neighborhood Watch

No action at this time.

VIII. ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Dee Hibbeler
Secretary

AGENDA
Sunday Harbor Community Association
Board of Director Meeting
Thursday, August 26, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

II. ATTENDANCE

III. APPROVAL OF MINUTES

Minutes of Board of Director meeting held July 21, 2010.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

Unpaid dues

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

Newsletter – Terry Betts

Park signs

VI. NEW BUSINESS

VII. OLD BUSINESS

Neighborhood Watch

VIII. ADJOURNMENT

FINANCIAL REPORT

8/6/2010

Checking account	8/6/2010	3484.51
	Includes payment of $1725.00 for liability insurance, Repayment of $750.00 loan to savings	
	Transferred from Park Improvement Fund – Invoice for picnic shelter materials 1603.19 – check for 1110.88 – balance for park work 552.31	**2932,20**
Tax reserve account	8/6/2010	**1088.98**
Park improvement account	8/6/2010	**4544.06**
Savings account 8/6/2010		5730.92
	Plus repayment of loan to checking	750.00
		6480.92

Checking account balance to meet budget		$2932.20
Payables	Sept 2010 to June 201	$3759.26
		($827.06)

Dues not collected this FY 35 @ 50.00 $1750.00

SUNDAY HARBOR COMMUNITY ASSOCIATION
PROPOSED BUDGET FOR FISCAL YEAR 2010-2011

INCOME

Proposed dues $50.00 per lot x 112 lots (This budget is based on 100% participation of all lot owners)		$5,600.00
Dues collected by 8/15/2010 77 x $50.00		3,850.00
Outstanding 8/15/2010	35 x $50.00	1,750.00

EXPENSES		Date Due	Date Paid	Amount Paid
Annual Report – Sec of State	10.00	July	Jul 2010	10.00
Liability insurance	1,750.00	Sept	Aug 2010	1725.00
Accountant – tax preparation	200.00	Sept		
Park maintenance (mowing, weed eating)	600.00	1/2 Dec 1/2 Jun		
Supplies and equipment for park	200.00	--		
Gas for mower	100.00	--		
Secretarial services	600.00	1/2 Dec 1/2 Jun		
Bookkeeping services	600.00	1/2 Dec 1/2 Jun		
Taxes – Tract A (The Park)	640.00	April		
Meeting room for General Meeting	100.00	April		
Office supplies (stamps, envelopes, etc)	500.00	--	Jul 2010	80.74
P.O. Box rent	100.00	May		
Fees for filing and releasing liens	125.00	--		
Transportation costs (@ $0.45 per mile	75.00	--		
Miscellaneous	100.00	--		
Total expenses	$5,600.00			

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12:11 PM

08/26/10

Sunday Harbor Community Association
Customer Balance Summary
As of August 26, 2010

	Aug 26, 10	
Anita M. Alapi	50.00	
Armando/Julie Gomez	50.00	
B. Claire Medlenka Fitzgerald	50.00	
BDS Ventures LLC	50.00	
Bradley J. Curtwright	138.00	
Cindy Bouchard	50.00	
Colette Jalbert	50.00	
Daniel Hudson	50.00	
Gary/Kathy Nazworth	50.00	
Gregory J. Babcock	1,401.12	LIEN
John/Thelma Damon	138.00	
Joyce Matlewsky...	50.00	
Judith McCullough/Mark Barthel	50.00	
Leo Puterman	477.99	LIEN
Louis/Patricia Blair	50.00	
Lynne B. Kuta	50.00	
Margaret Plowman (Reeder)	138.00	FORECLOSED
Maria/Steve Watamanuk	50.00	
Marjorie Knight	509.93	LIEN IN BANKRUPTCY
Michael/Helen Mills	50.00	
Michael/Lida Francik	50.00	
Nathan/Ashley Prewett	234.80	
Patrick F. Armijo	443.14	LIEN
Peter Woolery	50.00	
Robert Hudson	50.00	
Robert/Patricia Ivanhoe	60.00	
Samuel J. Shippen	234.80	
Scott Nicholson	50.00	
Sharon E. Schouten	50.00	
Sonia/Steve Calssey	50.00	
Terrence Betts	50.00	
Timothy/Catherine Lederman	50.00	
Tom Soma	193.00	
Viki Gillis	50.00	
Willard L/Sharie Wilder	138.00	
TOTAL	5,256.78	

3 YEARS

NATHAN PREWITT 234.80

SAMUEL SHIPPEN 234.80

TOM SOMA 1193.00

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13 a D
9-15-2010

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MINUTES
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, September 15, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by President Darrell Hubbs.

II. ATTENDANCE

President Darrell Hubbs
Vice-President Harvey Wilson
Treasurer Erin Carampot
Secretary Dee Hibbeler
Director George Keizer, Jr.
Director Maria Wilson
Director vacant
Guest Sharon Schouten
Guest Leah Keizer

III. APPROVAL OF MINUTES

George Keizer moved to approve the minutes of Board of Director meeting held August 18, 2010. Seconded. Carried.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

Harvey Wilson moved to approve securing one debit card to be issued to Dee Hibbeler for the purchasing of association supplies. Seconded. Carried.

Erin Carampot moved to put the $25.05 cash gained from the sale of old fencing from the park in the Park Improvement account. Seconded. Carried.

George Keizer moved to approve the financial report. Seconded. Carried.

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

Dee Hibbeler moved to contact David Armeneau for a one time removal and treatment of the weeds in the gravel road and, following restoring the road,

maintain weed control on a regular basis. Seconded. Carried. Dee volunteered to oversee the project and was given permission to carry it out without returning to the directors for further approval.

Darrell Hubbs volunteered his nephew to build and install the new bulletin board and to coordinate with Harvey Wilson who is in charge of park improvement and maintenance.

Dee Hibbeler moved to place a sign on the front side of the bulletin board with the name of the park – "Sunday Harbor Community Park". Seconded. Carried.

Dee Hibbeler moved to install a regulation size horseshoe pit in the park. Seconded. Carried.

VI. NEW BUSINESS

Dee Hibbeler moved to appoint Sharon Schouten to fill the director vacancy for the period October 2010 to April 2012. Seconded. Carried.

VII. OLD BUSINESS

VIII. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

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Sunday Harbor Community Association
Customer Balance Summary
As of September 14, 2010

	Sep 14, 10
Anita M. Alapi	60.00
Armando/Julie Gomez	60.00
B. Claire Medlenka Fitzgerald	60.00
BDS Ventures LLC	60.00
Bradley J. Curtwright	148.00
Cindy Bouchard	60.00
Colette Jalbert	60.00
Daniel Hudson	60.00
Gary/Kathy Nazworth	60.00
Gregory J. Babcock	1,411.12
John/Thelma Damon	148.00
Joyce Matlewsky...	60.00
Judith McCullough/Mark Barthel	60.00
Leo Puterman	487.99
Louis/Patricia Blair	60.00
Lynne B. Kuta	60.00
Margaret Plowman (Reeder)	148.00
Maria/Steve Watamanuk	60.00
Marjorie Knight	519.93
Michael/Helen Mills	60.00
Michael/Lida Francik	60.00
Nathan/Ashley Prewett	244.80
Patrick F. Armijo	453.14
Peter Woolery	60.00
Robert Hudson	60.00
Robert/Patricia Ivanhoe	70.00
Samuel J. Shippen	244.80
Sharon E. Schouten	60.00
Sonia/Steve Caissey	60.00
Terrence Betts	60.00
Timothy/Catherine Lederman	60.00
Viki Gillis	60.00
Willard L/Sharie Wilder	148.00
TOTAL	5,343.78

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FINANCIAL REPORT

9/15/2010

Checking account - Banner Bank balance 9/10/2010	**3584.52**
Less - park improvement funds remaining in checking intended for park work 302.31	
Less Sept payment for park work $250.00	
Plus Payment from Tom Soma (cash $193.00)	**3225.21**
Tax reserve account 8/30/2010	**1088.98**
Park improvement account 8/30/2010	**4544.06**
Savings account 8/30/2010	**6992.75**
Helping Hands Fund 8/30/2010	**500.00**

Checking account balance to meet budget	$3225.21
Payables Oct 2010 to June 201	$3559.26
	($334.06)

Dues not collected this FY = 33 @ 50.00 $1650.00

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SUNDAY HARBOR COMMUNITY ASSOCIATION
PROPOSED BUDGET FOR FISCAL YEAR 2010-2011

INCOME

Proposed dues $50.00 per lot x 112 lots (This budget is based on 100% participation of all lot owners)		$5,600.00
Dues collected by 9/15/2010	79 x $50.00	3,950.00
Outstanding 9/15/2010	33 x $50.00	1,650.00

EXPENSES		Date Due	Date Paid	Amount Paid
Annual Report – Sec of State	10.00	July	Jul 2010	10.00
Liability insurance	1,750.00	Sept	Aug 2010	1725.00
Accountant – tax preparation	200.00	Sept	Sep 2010	200.00
Park maintenance (mowing, weed eating)	600.00	1/2 Dec 1/2 Jun		
Supplies and equipment for park	200.00	--		
Gas for mower	100.00	--		
Secretarial services	600.00	1/2 Dec 1/2 Jun		
Bookkeeping services	600.00	1/2 Dec 1/2 Jun		
Taxes – Tract A (The Park)	640.00	April		
Meeting room for General Meeting	100.00	April		
Office supplies (stamps, envelopes, etc)	500.00	--	Jul 2010	80.74
P.O. Box rent	100.00	May		
Fees for filing and releasing liens	125.00	--		
Transportation costs (@ $0.45 per mile	75.00	--		
Miscellaneous	100.00	--		
Total expenses	$5,600.00			

AGENDA
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, September 15, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

I. CALL TO ORDER

II. ATTENDANCE

III. APPROVAL OF MINUTES

Minutes of Board of Director meeting held August 26, 2010.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. ADJOURNMENT

Bd of Dir
10-20-2010

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AGENDA
Sunday Harbor Community Association
Board of Director Meeting
Wednesday, October 20, 2010, 6:30 p.m.
8649 Harbor Drive – Residence of Harvey and Maria Wilson

NEW DIRECTOR BRIEFING

I. CALL TO ORDER

II. ATTENDANCE

III. APPROVAL OF MINUTES

Minutes of Board of Director meeting held September 15, 2010.

IV. FINANCIAL REPORT

Financial report - Treasurer Erin Carampot.

Late Fee – Nazworth, Nicholson

V. UNFINISHED BUSINESS

Update first year park improvements – Harvey Wilson

Floor of picnic shelter

Bulletin board

Horseshoe pit

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. ADJOURNMENT

PARK IMPROVEMENT FUND

10/15/2010

Opening amount FY 2008-2009	7,758.28		
Interest earned FY 2008-2009	84.20		
			7.842.48
First Year Improvements – budgeted	$2,500.00		
Second Year Improvements – budgeted	2,500.00		
Third Year Improvements - budgeted	2,000.00		
Expenditures			
Riding mower Sep 2008		800.00	
Load of dirt Oct 2009	214.83		
Move dirt and fill holes Oct 2009	420.00		
Gravel for road to boat ramp Jun 2010	260.40		
Materials to repair shelter Jun 2010	1,110.88		
Clear brush and remove trash Sep 2010	250.00		
Paint for picnic shelter Sep 2010	43.33		
Weed removal from gravel road, treatment for weeds, spread gravel Oct 2010	300.00		
		2,599.44	
			3,399.44
Transfers made to checking account	3,399.44		
Balance 10/15/2010			4,443.04

First year additional expenses pending:

Floor of shelter, bulletin board materials, grill, picnic table

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FINANCIAL REPORT

10/15/2010

Checking account - Banner Bank balance 9/30/2010	**3,159.28**
Plus dues collected 3 x 60 = 180.00	
Plus dues collected Prewett = 244.80	
Plus dues collected Buchard = 110.00	534.80
Less dues from Buchard for FY 2011-2012 = $50.00	-50.00
Plus transfer from Park Improvement = 101.02	101.02
Less $300 paid to David Arseneau	-300.00
	3,445.10
Tax reserve account 9/30/2010	**1088.98**
Park improvement account 9/30/2010	**4544.06**
Less transfer to checking = 101.02	-101.02
	4443.04
Savings account 9/30/2010	**6992.75**
Less transfer to Helping Hands 8/30/10 = 500.00	- 500.00
Plus deposit $248.54	248.54
Plus interest $1.17	1.17
	6742.46
Helping Hands Fund 9/30/10	**500.00**

Checking account balance on hand to meet budget	$3445.10
Payables Oct 2010 to June 2010	$3492.35
	($ 52.65)

Dues not collected this FY to 10/15/10 = 23 @ 50.00 $1150.00

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11:03 AM
10/18/10

Sunday Harbor Community Association
Customer Balance Summary
All Transactions

		Oct 18, 10	
Anita M. Alapi		60.00	
Armando/Julie Gomez		60.00	
B. Claire Medlenka Fitzgerald		60.00	
BDS Ventures LLC		60.00	
Bradley J. Curtwright		148.00	
Cindy Bouchard	CREDIT	-50.00	PAID FY 2011-2012 IN ADVANCE
Colette Jalbert		60.00	
Gary/Kathy Nazworth		10.00	DISPUTED LATE FEE
Gregory J. Babcock		1,411.12	LIEN
John/Thelma Damon		148.00	
Joyce Matiewsky...		60.00	
Leo Puterman		487.99	LIEN
Lynne B. Kuta		60.00	
Margaret Plowman (Reeder)		148.00	FORECLOSURE - OWNER UNKNOWN
Marjorie Knight		519.93	BANKRUPTCY - DISCHARGED
Michael/Helen Mills		60.00	
Michael/Lida Francik		60.00	
Patrick F. Armijo		453.14	LIEN
Peter Woolery		60.00	
Robert Hudson		60.00	
Robert/Patricia Ivanhoe		70.00	
Samuel J. Shippen		244.80	LIEN WILL BE FILED
Sonia/Steve Caissey		60.00	
Timothy/Catherine Lederman		60.00	
Willard L/Sharie Wilder		148.00	
TOTAL		4,518.98	

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SUNDAY HARBOR COMMUNITY ASSOCIATION
PROPOSED BUDGET FOR FISCAL YEAR 2010-2011

INCOME

Proposed dues $50.00 per lot x 112 lots (This budget is based on 100% participation of all lot owners)		$5,600.00
Dues collected by 10/15/10	89 x $50.00	4,450.00
Outstanding 10/15/2010	23 x $50.00	1,150.00

EXPENSES		Date Due	Date Paid	Amount Paid
Annual Report – Sec of State	10.00	July	Jul 2010	10.00
Liability insurance	1,750.00	Sept	Aug 2010	1725.00
Accountant – tax preparation	200.00	Sept	Sep 2010	200.00
Park maintenance (mowing, weed eating)	600.00	1/2 Dec 1/2 Jun		
Supplies and equipment for park	200.00	--		
Gas for mower	100.00	--		
Secretarial services	600.00	1/2 Dec 1/2 Jun		
Bookkeeping services	600.00	1/2 Dec 1/2 Jun		
Taxes – Tract A (The Park)	640.00	April		
Meeting room for General Meeting	100.00	April		
Office supplies (stamps, envelopes, etc)	500.00	--	Jul 2010 Sep 2010 Sep 2010	80.74 25.05 41.86
P.O. Box rent	100.00	May		
Fees for filing and releasing liens	125.00	--		
Transportation costs (@ $0.45 per mile	75.00	--		
Miscellaneous	100.00	--		
Total expenses	$5,600.00			