

AGENDA

SUNDAY HARBOR COMMUNITY ASSOCIATION

ANNUAL MEMBERSHIP MEETING

APRIL 28, 2012 – 10:00 A.M.–12:00 Noon

PLACE: Blaine Public Library Meeting Room

- I. CALL TO ORDER
- II. CONFIRM QUORUM
- III. APPROVAL OF MINUTES
4-28-11
- V. FINANCIAL REPORT

Financial report for the Fiscal Year 7-1-2010 through 6-30-2011 – Erin Carampot
- VI. UNFINISHED BUSINESS

Report on status of park improvements, George Keizer, Jr.
- VII. NEW BUSINESS

Neighborhood Spring Cleanup Day – Leah Keizer

Election of Directors for term April 2012 – April 2014 – Dee Hibbeler
- VII. OLD BUSINESS
- VIII. DISCUSSION FROM THE FLOOR
- XI ADJOURNMENT

MINUTES

SUNDAY HARBOR COMMUNITY ASSOCIATION

ANNUAL MEMBERSHIP MEETING

APRIL 28, 2012 – 10:00 A.M.–12:00 Noon

PLACE: Blaine Public Library Meeting Room

I. CALL TO ORDER

The meeting was called to order at 10:15 a.m. by President George Keizer, Jr.

II. CONFIRM QUORUM

At the time the meeting was called to order a quorum was not present. There were 14 present with 16 required for a quorum.. A few minutes after the meeting was called to order Courtney Brooks and Amanda Carlsen entered the meeting making the necessary 16 members needed to conduct the business meeting.

III. APPROVAL OF MINUTES

Leah Keizer moved to approve the minutes of 4-30-2011. Seconded. Carried.

V. FINANCIAL REPORT

Financial report for the Fiscal Year 7-1-2010 through 6-30-2011 – Erin Carampot

The financial report for FY 7-1-2010 through 6-30-2011 was approved.

The budget and Fee Schedule for FY 7-1-2012 through 6-30-2013 were approved.

VI. UNFINISHED BUSINESS

Report on status of park improvements, George Keizer, Jr.

George Keizer gave a report on the status of completed work done on the park.

VII. NEW BUSINESS

Neighborhood Spring Cleanup Day – Leah Keizer

Leah Keizer gave an update on plans for the Neighborhood Cleanup Day which will be held July 21 followed by a potluck lunch.

Election of Directors for term April 2012 – April 2014 – Dee Hibbeler

There were four vacancies to be filled. There were three nominees (no nominations from the floor.) Erin Carampot, George Keizer, Jr., and Maria Wilson were declared elected for the term April 2012 to April 2014

VIII. OLD BUSINESS

The business meeting adjourned at 11:05 a.m.

IX. DISCUSSION FROM THE FLOOR

Discussion was opened. The following was discussed with no action taken.

Neighborhood security, members who have old vehicles in their yard, pets allowed to run loose.

X ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Dee Hibbeler
Secretary

SUNDAY HARBOR COMMUNITY ASSOCIATION
 PROPOSED BUDGET FOR FISCAL YEAR 2012-2013

	<u>INCOME</u>
Proposed dues \$50.00 per lot x 112 lots	\$5,600.00
(This budget is based on 100% participation of all lot owners)	-----

EXPENSES

Annual Report – Sec of State	10.00
Liability insurance	1,700.00
Accountant – tax preparation	200.00
Park maintenance (mowing, weed eating)	1,240.00
Secretarial services	600.00
Bookkeeping services	600.00
Taxes – Tract A (The Park)	350.00
Meeting room for General Meeting	100.00
Office supplies (stamps, envelopes, etc)	500.00
P.O. Box rent	100.00
Fees for filing and releasing liens	125.00
Transportation costs (@ \$0.45 per mile)	75.00
Total expenses	\$5,600.00

SUNDAY HARBOR COMMUNITY ASSOCIATION
P.O. Box 907
Blaine, WA 98231

FEE SCHEDULE

The following fees are in effect for the fiscal year July 1, 2012– June 30, 2013:

ANNUAL DUES	\$50.00 per member (titleholder) per lot owned by titleholder
LATE FEE FOR DUES 60 DAYS DELINQUENT	\$10.00 each time a statement is sent
INTEREST	10% of balance owed assessed annually for unpaid accounts
LIEN FEES	The account balance plus current lien filing fee charged by Whatcom County plus \$100. reasonable and necessary costs for the association to file a lien
RETURNED CHECKS FOR NSF	\$30.00 plus replacement with cashier's check or money order
REQUESTS FOR COPIES	\$.10 (ten cents) per page