

SUNDAY HARBOR COMMUNITY ASSOCIATION
ANNUAL MEMBER MEETING –
APRIL 29, 2017 - 10:30 A.M. – 12:00 Noon
PLACE: Blaine Public Library Meeting Room
610 Third Street, Blaine, WA

- I. CALL TO ORDER – Robin Wright
- II. CONFIRM QUORUM – Dee Hibbeler
- III. ATTENDANCE – Dee Hibbeler
- IV. APPROVAL OF MINUTES - Dee Hibbeler
Minutes of Annual Member Meeting April 30, 2017
- V. FINANCIAL REPORT- Charles Vogel
Financial report for Fiscal Year 7-1-2016 through 1-31-2017
Proposed Budget Fiscal Year 7-1-2017 through 6-30-2018
Fee Schedule
- VI. NEW BUSINESS
Election of Directors
Rules for Trailers
Park Rules
Sunday Harbor Property Rentals
Yard Sale – Shasta Pettijohn
- VII. UNFINISHED BUSINESS
- VIII. OLD BUSINESS
Report on enforcement of Declarations of Easements and Restrictions of
Sunday Harbor Community Association
- VIII. ADJOURNMENT OF BUSINESS MEETING
DISCUSSION FROM THE FLOOR
ADJOURNMENT

MINUTES
SUNDAY HARBOR COMMUNITY ASSOCIATION
ANNUAL MEMBER MEETING –
APRIL 29, 2017 - 10:30 A.M. – 12:00 Noon
PLACE: Blaine Public Library Meeting Room
610 Third Street, Blaine, WA

I. CALL TO ORDER

The Annual Member Meeting was called to order at 10:35 a.m. by President Robin Wright.

II. CONFIRM QUORUM

Fifteen members were required for a quorum. At the opening of the meeting thirteen members and five proxies were present. Member Tim Clark entered the meeting at 10:40 a.m. and member Tany's Tussing entered at 10:50 a.m.

III. ATTENDANCE

Robin Wright, President	present
Nick Cummins, Vice President	present
Charles Vogel, Treasurer	absent, unexcused
Dee Hibbeler, Secretary	present
Maria Wilson, Director	present
Sharon Hagen, Director	present
Proxies – Erin Carampot	Dee Hibbeler
Elmer Carampot	Dee Hibbeler
Harvey Wilson	Maria Wilson
Yvette Laisure	Bev Krider
Jennifer Cummins	Nick Cummins

IV. APPROVAL OF MINUTES

It was moved by Dee Hibbeler to approve the minutes of the meeting held April 30, 2016.. Seconded. Carried.

V. FINANCIAL REPORT

In the absence of Treasurer Charles Vogel, President Robin Wright gave a financial report for Fiscal Year 7-1-2016 through 1-31-2017.. Dee Hibbeler moved to approve the financial statement for 7-1-2016 through 1-31-2017. Seconded. Carried.

Tannys Tussing moved to approve the proposed budget for the FY 7-1-2017 through 6-30-2018. Seconded. Carried.

Tannys Tussing moved to approve the proposed fee schedule for FY 7-1-2017 through 6-30-2018. Seconded. Carried.

VI. NEW BUSINESS

Election of Directors

President Robin Wright named the following nominees for Director for the term 4-29-2017 through 4-2019:

Nick Cummins
Dee Hibbeler

President Robin Wright called for nominations from the floor for Directors for the term 4-29-2017 through 4-2019. Dee Hibbeler nominated

Tannys Tussing and Tim Clark

The following were elected for the term 4-29-2017 through 4-2019.

Rules for Trailers

Andrew Gamble moved to approve the Rules for Trailers. Seconded. Carried.

Park Rules

Hearing no objection, the Park Rules were declared ratified.

Sunday Harbor Property Rentals

Robin Wright presented the concept of limiting property rentals in SHCA to a percentage of the number of lots in the development. Robin Wright moved to table the issue to a later meeting. Seconded. Carried.

Yard Sale

Shaasta Pettijohn moved to approve holding a Neighborhood Yard Sale on May 22 and May 23, 2017. Seconded. Carried.

Dee Hibbeler moved to establish policy that all social events shall be presented with a budget to the Board of Directors and that all events shall be self-supporting. Seconded and carried

Community Sign at Entrance to Community

Nick Cummins moved to approve a bid for \$300.00 to remove blackberry vines at the entrance to Sunday Harbor Community. Seconded. Did not carry.

Chris Davis moved for Nick Cummins to bring a proposal for building a sign and clearing the blackberries to the Board of Directors. Seconded. Carried.

VII. UNFINISHED BUSINESS

VIII. OLD BUSINESS

Dee Hibbeler reported that some success has been achieved with the enforcement of Declarations of Easements and Restrictions of Sunday Harbor Community Association

IX. ADJOURNMENT OF BUSINESS MEETING

The business portion of the meeting was adjourned at 11:52 a.m.

DISCUSSION FROM THE FLOOR

There was no additional discussion from the floor.

ADJOURNMENT

Meeting adjourned at 11:52 a.m.

Dee Hibbeler
Secretary

**SUNDAY HARBOR COMMUNITY ASSOCIATION
PROPOSED BUDGET 7-1-2017 - 6/30/2018**

INCOME

Proposed dues \$100.00 per lot x 112 lots	11,200.00	
From late fees and past year dues approximate	200	
Surplus carry over from previous year	2,000.00	
Savings	<u>3,000.00</u>	
Total	16,400.00	

EXPENSES

	<u>Annual</u>	<u>Monthly</u>	<u>Date Due</u>
Street lights 20 @ 12.15 mo.	2,916	243	Monthly
Annual Report – Sec of State	10		July
Liability insurance	1795		Sept
Accountant - Tax Prep - Bookkeeping	1,800.00	150	Monthly
	400		Sept tax prep
Declaration inspections	500		
Park maintenance	2,400.00	400	Monthly 6 mo
Clerical expenses	4,200.00	350	Monthly
Telephone, internet, office space, storage, computer rental, electricity, some misc supplies	1,200.00	100	Monthly
Taxes – Tract A (The Park)	300		Apr1/2-Oct 1/2
Office supplies (stamps, envelopes, Bank service charges, etc.	500		
P O Box rent	130		May
Transportation costs (@ \$0.45 per mile)	<u>225</u>		
Total	16,376		

This budget is based on 100% participation by all member/owners

SUNDAY HARBOR COMMUNITY ASSOCIATION
P.O. Box 907
Blaine, WA 98231

FEE SCHEDULE

The following fees are in effect for the fiscal year July 1, 2017 – June 30, 2018:

ANNUAL DUES \$100.00 per lot

LATE FEE FOR DUES 60 DAYS DELINQUENT \$10.00 each time a past due statement is sent - 9/1/16, 11/1/16, 1/1/17, 3/1/17, 5/1/17, 6/30/17

INTEREST 10% of balance owed assessed annually for unpaid accounts

LIEN FEE The account balance plus current lien filing fee charged by Whatcom County plus county lien release fee \$100.00 reasonable and necessary costs for the association to file a lien

RETURNED CHECKS FOR NSF \$30.00 plus replacement with cashier's check or money order

REQUESTS FOR COPIES \$.10 (ten cents) per page

FINES FOR VIOLATIONS OF DECLARATIONS

First notice – warning letter
Second notice - \$25.00
Third notice - \$50.00
Fourth notice - \$100.00

Each notice thereafter the fine will be doubled until fine reaches \$1600.00 when a lien will be filed by the association attorney. Attorney fees will apply and the fine will continue at \$25.00 per day until paid.

Any payment, check or other form of payment, that is received by the Association for less than the full balance due on a member's account that is marked "paid in full" or contains a similar notation, or that is otherwise tendered in full satisfaction of a disputed amount will be returned to the remitter. If a check is received with less than the full amount due and not notated as indicated above, the check may be accepted in partial payment of the account. The balance remaining will continue to be billed to the member unless the member has received credit from the board of directors.