

ANNUAL MEMBER MEETING MINUTES  
SUNDAY HARBOR COMMUNITY ASSOCIATION  
Saturday, May 20, 2023, 3:00 PM – 5:00 PM  
Blaine Library, 610 3rd St., Blaine WA

1. CALL TO ORDER – President Tim Clark called the meeting to order at 3:17 PM.
2. ATTENDANCE –

**Board**

|                                       |         |
|---------------------------------------|---------|
| Tim Clark, President                  | present |
| Andrew Gamble, Vice-President         | excused |
| Shasta Pettijohn, Secretary/Treasurer | present |
| Tannys Tussing, Director              | present |
| Sieneke Stevenson, Director           | present |
| Jenifer White, Director               | excused |
| Rachel Childers, Director             | present |

**Other Members in Attendance:**

Thirteen members in addition to the board.

**Proxies:**

Shasta Pettijohn had proxy votes for Laurie Jones and Jeff Packer

Tess Tessler had a proxy vote for Ken Carter

Sieneke Stevenson had a proxy vote for Michael Partlow

Michela Meucci had a proxy for Joseph Reamer

Michelle Fitzsimmons had proxies for Tom Soma and Chad Fitzsimmons

3. Secretary Shasta Pettijohn confirmed that there was a quorum; more than 10% of 112 currently owned lots were present in person or by proxy vote.
4. APPROVAL OF MINUTES –  
Shasta moved to approve the Minutes of Annual Membership Meeting on 05/21/2022 as written. Tannys seconded. Motion carried.
5. FINANCIAL REPORT – Proposed Budget of \$17,660.00 explained by Treasurer Shasta Pettijohn. Dues need to increase from \$120 per year to \$140 per year due to increases in basic expenses this year. An additional \$1,980 from Savings will prevent dues from increasing more than \$20 annually this fiscal year. We do not anticipate an increase next year.  
\$1000 will be transferred from Reserves to cover the cost of repairing and improving the dock and its structures, and possibly to add fencing along the

street. Mowing increased from \$125 a week to \$140 per week. Tim found another lawn care agency to mow for \$140 every other week, thus keeping our budget for park maintenance about the same as last year.

There was a 21% increase for liability insurance. We will check with our insurer to see if we can reduce the costs. There was a 20% increase in property taxes for the park. Website costs also increased from \$60 to \$144. We are looking into options to reduce the cost of the web host. Accounting services increased by \$25 per month. This is the first increase in 5 years.

#### 6. NEW BUSINESS –

Shasta moved to approve the Proposed Budget for fiscal year 2023 -2024.

Tannys seconded. Vote by show of hands; Motion carries. Two opposed.

Shasta moved to approve the Proposed Fee Schedule for 2023 -2024. Tim seconded. Vote by show of hands; Motion carries, 5 opposed.

Votes for the Proposed Amendments to Rules for Trailers and RVS and to keep the current Bylaws or continue to try to pass the Amended 2019 Bylaws were submitted by ballot.

- Proposed Amendments to Rules for Trailers and RVs passed: 13 in favor, 10 opposed.
- Proposal to keep current Bylaws passed: 18 in favor, 5 opposed.

Election of Directors – there are three positions open. Nominations from the floor are:

- Sieneke Stevenson
- Avery Lueras
- Michelle Fitzsimmons

Blank ballots were distributed to all vote-eligible members. Voting for write-in board members proceeded and Secretary Shasta Pettijohn tallied the votes with help from Tannys. Results: New board members are all elected by majority of votes.

#### 7. UNFINISHED BUSINESS – None stated.

#### 8. OPEN FORUM – members shared questions and comments about rules around living long-term in camper trailers, park maintenance, and enforcement of yard care esthetics, like tarps and hoses.

#### 9. ADJOURNMENT- Shasta moved to adjourn the meeting; Tim seconded. Approved by all. President Tim Clark adjourned the meeting at 4:43 PM.

Respectfully submitted by Shasta Pettijohn, Secretary