

SUNDAY HARBOR COMMUNITY ASSOCIATION
P.O. BOX 907
BLAINE, WA 98231

ANNUAL MEMBERSHIP MEETING AGENDA

Date: Saturday, May 15, 2021
Time: 2:00 P.M. to 4:00 P.M.
Place: Paso Del Norte Restaurant
Directions: 758 Peace Portal Dr, Blaine

- I. CALL TO ORDER – Tim Clark
- II. ATTENDANCE – Tim Clark
- III. APPROVAL OF MINUTES – Tim Clark
 - Minutes of Annual Membership Meeting on 06/20/2020
- IV. FINANCIAL REPORT – Shasta Pettijohn
 - Interim Financial Reports for Current Fiscal Year - 07/01/2020 to 04/30/2021
 - Proposed Budget for Fiscal Year 07/01/2021 to 06/30/2022
 - Proposed Fee Schedule
- V. NEW BUSINESS
 - Change annual meeting date
 - Date for picnic at the park
 - Sunday, August 8, 2021 – 2:00PM to 5:00PM
 - Election of Directors
- VI. UNFINISHED BUSINESS
 - Vote on Amended and Restated Declarations and Bylaws
- VII. OPEN FORUM
- VIII. ADJOURNMENT

MINUTES
SUNDAY HARBOR COMMUNITY ASSOCIATION

Board of Director Meeting
Saturday, June 20, 2020 1 pm
Zoom online meeting platform

1. CALL TO ORDER

This meeting was called to order by Tim Clark at 1:12 pm.

2. CONFIRM QUORUM

Nick Cummins SHCA secretary, confirmed that 10% of 140 countable title holders (members), 16 were present and 15 proxies to meet a requirement quorum of 14.

3. BOARD MEMBERS ATTENDANCE

Tim Clark, President	present
Tannys Tussing, Vice President	present
Shasta Pettijohn, Treasurer	present
Nick Cummins, Secretary	present
Maria Wilson, Director	absent
Sharon Hagen, Director	present
Bernida Flynn, Director	present

4. OTHER MEMBERS IN ATTENDANCE

Tess Tessler, Bill and Shari Wilder, Judith Lewis, Collette Jalbert, Jenifer White, Andrew Gamble, Walter Bowman, Dan Hudson, Justin Straw

5. APPROVAL OF MINUTES

Andrew Gamble moved to approve the previous minutes. It was seconded by Shasta Pettijohn and approved by all.

6. UNFINISHED BUSINESS

- **Vote on amended/restated declarations and bi-laws:** 60% approval by all members cannot be reached. The Board will revisit this issue in the coming months.

- **Babcock squatter revisited:** Shasta Pettijohn was in the process of buying the property when Elsie Babcock found another buyer. Linda will hopefully be evicted in August.
- **Warning Letters and fines update:** Nick Cummins was unable to attain a current list from Birch Bay Tax and Accounting for this meeting.

7. NEW BUSINESS –

- Election of directors:
 - New Directors are: Andrew Gamble, Chris Cochran, Tim Clark, and Digger Jensen.
- Financial Report:
 - Community rented post office box fee will increase by \$8.00 a year.
 - Sunday Harbor Community Association set up a new budget category for legal services which will be \$200.00 annually.
- Director's meeting was rescheduled from immediately following the annual meeting to Tuesday, June 23, 2020 at 7pm at the Community Park.

8. Adjournment

Andrew Gamble motioned to end the meeting, Collette Jalbert seconded, and it was approved by all. The meeting was adjourned at 2:45 pm.

Nick Cummins
Secretary

FEE SCHEDULE

FISCAL YEAR: 07/01/2021 – 06/30/2022

ANNUAL DUES	\$100 per lot
LATE FEES FOR UNPAID DUES	\$50 late fee will be assessed on 09/01/2021. If dues are not paid for two (2) consecutive years a pre-lien warning letter will be sent. If not resolved within 15 days, a lien will be filed by the Association attorney. Attorney fees will apply.
INTEREST	12% APR assessed monthly on the balance owed on unpaid accounts.
LIEN FEE	The account balance plus current lien filing fee charged by Whatcom County plus county lien release fee.
RETURNED CHECKS FOR NSF	\$30 plus replacement with cashier's check or money order.
REQUESTS FOR COPIES	\$0.10 (ten cents) per page
FINES FOR VIOLATIONS	<p>1.) Warning letter- members will have thirty days to contact the Association Board of Directors and/or resolve the violation.</p> <p>2.) Fine Assessment - \$25 if not resolved within thirty (30) days of warning letter.</p> <p>3.) Each month thereafter the fine will double until the fine reaches \$800. A pre-lien warning letter will be sent. If not resolved within 15 days, a lien will be filed by the Association attorney. Attorney fees will apply and the fine will continue at \$10 dollars a day until paid and the violation is resolved.</p>

Any payment check or other form of payment that is received by the Association for less than the full balance due on a member's account that is marked "paid in full" or contains a similar notation, or that is otherwise tendered in full satisfaction of a disputed amount, will be returned to the remitter. If a check is received with less than the full amount due and not notated as indicated above, the check may be accepted in partial payment of the account. The balance remaining will continue to be billed to the member unless the member has received credit from the board of directors.